



**MUNICIPALITY OF CAMPBELL'S BAY  
June 6, 2023**

**MINUTES OF A REGULAR MEETING OF COUNCIL HELD ON JUNE 6, 2023, AT THE TOWN HALL SITUATED AT 59 LESLIE STREET, MUNICIPALITY OF CAMPBELL'S BAY.**

**PRESENTS ARE:**

Mayor Raymond Pilon

**COUNCILLORS:**

Tim Ferrigan

Suzanne Dubeau-Pilon

Jean-Pierre Landry

Stephanie Hébert-Shea motivated her absence but joined the meeting remotely

Josey Bouchard

Leen Matthyssen

Also attending the meeting is Director General and Clerk-Treasurer, Sarah Bertrand and Director of Public Works, Chris Sauriol.

**OPENING OF THE MEETING**

The above-named person's present forming quorum, the meeting is opened at 7:07 p.m. presided by Mayor Raymond Pilon.

**Carried unanimously**

**134-06-2023     ADOPTION OF THE AGENDA**

**Motioned by Tim Ferrigan** and resolved to accept the agenda as presented.

**Carried unanimously**

**135-06-2023     ADOPTION OF THE MINUTES – REGULAR MEETING OF MAY 2, 2023**

**Motioned by Jean-Pierre Landry** and resolved to adopt the minutes of the last meeting of May 2, 2023, sent by email.

**Carried unanimously**

**QUESTION PERIOD**

**Terry Frost and Chris Kensley:** Mr. Kensley presents a petition in support of an appeal to have the RA Centre renamed in honor of Cletus Ferrigan.

**It is noted that** Mr. Frost and Mr. Kensley leave the meeting at 7:05 p.m.

**Chanelle Shea:** Mrs. Shea shares her concerns with Council regarding speeding issues on Borden St and other streets in town as well as children's safety. **She also asks** Council to review the bylaw to allow raising of chickens within the urban perimeter.

It is noted that Mrs. Shea leaves the meeting at 7:15 p.m.

**Esther Lemay:** Mrs. Lemay sent in a letter regarding sanitation and nuisance issues.

**URBANISM**

**136-06-2023     APPROVAL OF THE INSPECTOR'S MONTHLY REPORT**

**Motioned by Jean-Pierre Landry** and resolved to accept the Municipal Inspector's monthly report and pertaining bill of services for the month of May 2023.

**Carried unanimously**



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**PUBLIC WORKS**

**137-06-2023     APPROVAL OF DIRECTOR OF PUBLIC WORKS MONTHLY REPORT**

**Motioned by Josey Bouchard** and resolved to accept the monthly report of the Director of Public Works as presented.

**Carried unanimously**

**NOTICE OF MOTION IS HEREBY GIVEN BY JEAN-PIERRE LANDRY** THAT AT A SUBSEQUENT MEETING A BYLAW REGARDING THE REDUCTION OF THE SPEED LIMIT ON ALL STREETS WITH THE TERRITORY OF THE MUNICIPALITY BE PRESENTED.

**STREETS AND SIDEWALKS**

**138-06-2023     AUTHORIZATION OF EXPENSE – CROSSWALK – LESLIE AND FRONT STREETS**

**Motioned by Josey Bouchard** and resolved to authorize the purchase of a stencil to paint a checkered crosswalk on Leslie St at the school zone crosswalk and at the firehall, on Front St. at the daycare and at Front and Leslie intersection. The expense is admissible within the PAA-CE program.

**Carried unanimously**

**139-06-2023     AUTHORIZATION OF EXPENSE – DELINEATOR POSTS ON LESLIE STREET**

**Motioned by Tim Ferrigan** and resolved to authorize the expense for the purchase of delineator posts to be installed on Leslie Street from the crosswalk to Morin Street. The expense is admissible within the PAA-CE program.

**Carried unanimously**

**140-06-2023     AUTHORIZATION - 4 WAY STOP – BORDEN AND BRABAZON STREETS**

**Motioned by Tim Ferrigan** and resolved to install a 4-way stop at the intersection of Borden and Brabazon streets. The expense is admissible within the PAA-CE program.

**Carried unanimously**

**WATER – SEWER – TRANSFER SITE**

**141-06-2023     AUTHORIZATION OF EXPENSE – HYDRANT REPAIRS**

**Motioned by Leen Matthyssen** and resolved to authorize the expense of \$2600 plus parts and labour for the repairs of fire hydrants. The expense is allocated from the budgetary item: Fire hydrant repairs.

**Carried unanimously**

**142-06-2023     AUTHORIZATION OF EXPENSE – NEW DOORS AT THE WASTEWATER TREATMENT PLANT (WWTP)**

**Motioned by Suzanne Dubeau-Pilon** and resolved to accept the quote from Delta Construction and expense of \$10 252.25 for the supply and installation of four new doors including the removal of the existing doors as well as the supply and installation of a new window at the rink. The expense is admissible under the PRABAM grant.

**Carried unanimously**



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**R.A. CENTRE – RINK – PARKS**

**143-06-2023     AUTHORIZATION OF EXPENSE – SUMMER FLOWERS**

**Motioned by Leen Matthyssen** and resolved to authorize the expense of \$800 for the purchase of summer flowers in the planters and flower beds. The expense is allocated from the budgetary item: flowers. **It is noted** that Jean-Pierre Landry graciously offered to plant and maintain the flowers this year.

**Carried unanimously**

**It is noted that** Council discusses the possibility to purchase a commercial sprinkler system for the ballfield and park. Chris will look into prices.

**144-06-2023     AUTHORIZATION OF EXPENSE – REPAIRS TO RED FENCE NEAR RA HALL**

**Motioned by Jean-Pierre Landry** and resolved to authorize the repairs of the red fence near the RA hall. The expense is allocated from the budgetary item: RA hall maintenance and Park Maintenance.

**Carried unanimously**

**It is noted that** Suzanne Dubeau-Pilon leaves the meeting for the deliberations and voting on the next item due to conflict of interest.

**145-06-2023     AUTHORIZATION OF EXPENSE – ADDITION TO FENCE ALONG RA HALL BUILDING**

**WHEREAS** Councilor Suzanne Dubeau-Pilon has made a request for the Municipality to contribute \$500 in order to continue the fence along the RA hall building closer to the river. The expense is allocated from the budgetary item: RA hall Maintenance.

**Carried unanimously**

**146-06-2023     AUTHORIZATION OF EXPENSE – ADD GATE TO FENCE ALONG RA HALL**

**Motioned by Tim Ferrigan** and resolved to authorize the purchase of a gate to be installed between the fence and RA hall building. The expense is allocated from the budgetary item: RA hall Maintenance.

**Carried unanimously**

**It is notes that** Suzanne Dubeau-Pilon rejoins the meeting.

**147-06-2023     AUTHORIZATION OF EXPENSE – LEAN-TO – CANTEEN**

**Motioned by Jean-Pierre Landry** and resolved to have Delta Construction build a small lean-to to the canteen shack to store the lawnmower and other equipment. The expense is allocated from the budgetary items: RA hall Maintenance and Park Maintenance.

**Carried unanimously**

**FINANCE AND ADMINISTRATION**

**148-06-2023     MONTHLY BILLS**

**Motioned by Tim Ferrigan** and resolved to pay monthly bills as presented on the disbursement sheet of June 6, 2023, in the amount of \$168,662.40.

**Carried unanimously**



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**Certificate of availability**

I, Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.

Given in Campbell's Bay, this, 6<sup>th</sup> day of June 2023.

Sarah Bertrand, DGCT

**149-06-2023 FRR – VOLET 2 – AUTHORIZATION TO PROCEED WITH THE PROJECT**

**WHEREAS** the Municipality received news that the project deposited under the FRR-Colet 2 program at the MRC Pontiac was approved.

**Motioned by Leen Matthyssen** and resolved to proceed with the project such as street poles banners and LED strip lighting at the docks.

**Carried unanimously**

**CIVIL SECURITY – FIRE**

**150-06-2023 CHIEF'S MONTHLY REPORT**

**Motioned by Suzanne Dubeau-Pilon** and resolved to accept the chief's monthly report for May 2023 as presented.

**Carried unanimously**

**151-06-2023 FSS MOBILIZATION TIME – NEW FIRE SAFETY COVER PLAN – REVISED**

**WHEREAS** the MRC is requesting information from your municipality/fire department in order to create an optimization map for the renewal of its fire safety cover plan;

**WHEREAS** each municipality is required to indicate the minimum number of firefighters available for each station, depending on the time of the week, including their mobilization time;

**WHEREAS** by law, these figures are a goal that the fire department needs to meet in fire calls 90% of the time.

**WHEREAS** these figures will also be used to ensure that a minimum number of firefighters is mobilized at the initial alert for building fires;

**Motioned by Josey Bouchard** and resolved to accept the following mobilization times for the Campbell's Bay Litchfield Fire Department:

Service de sécurité incendie Fire Department	Caserne Station	Effectifs disponibles pour répondre à l'alerte initiale Resources available to respond to the initial alert							
		semaine jour 6h-17h		semaine nuit 18h-6h		fin de semaine 24h			
		Nombre de pompiers	Temps de mobilisation	Nombre de pompiers	Temps de mobilisation	Nombre de pompiers	Temps de mobilisation		
SSI Campbell's Bay Litchfield	10+11	6	10	12	10	12	10		
<b>Total</b>		<b>6</b>	<b>10</b>	<b>12</b>	<b>10</b>	<b>12</b>	<b>10</b>		

**Carried unanimously**



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**MISCELLANEA**

**152-06-2023**     **OFFICE HOURS – SUMMER HOLIDAY**

**WHEREAS** the weeks of the CCQ construction holiday is a common request for time off from employees;

**WHEREAS** more than one administrative employee would like time off at the same time;

**THEREFORE:**

**Motioned by Leen Matthyssen** and resolved to close the office for 1 week of the CCQ construction holiday for 2023.

**Carried unanimously**

**CORRESPONDANCE**

**It is noted that** Josey Bouchard leaves the meeting for the deliberations and voting on the next item due to conflict of interest.

**153-06-2023**     **AUTHORIZATION OF EXPENSE – DONATION TO L'ENVOLÉE SCHOOL TREE PROJECT**

**Motioned by Jean-Pierre Landry** and resolved to donate \$400 to the École l'Envolée tree project. The amount is allocated from the budgetary item: Public relations

**Carried unanimously**

**It is noted that** Josey Bouchard rejoins the meeting.

**154-06-2023**     **RESOLUTION OF SUPPORT – MUNICIPALITÉ DES MÉCHINS – DELAY TO DEPOSIT FINANCIAL STATEMENTS**

**Motioned by Jean-Pierre Landry** and resolved to support the Municipalité des Méchins regarding the request for intervention of the FQM and UMQ for the late filling of financial statements of small rural municipalities due to limited access to an external auditor.

**Carried unanimously**

**155-06-2023**     **RA HALL RENTAL – SENIORS OF THE ST. JOSEPH MANOR**

**Motioned by Leen Matthyssen** and resolved to offer the RA hall rental at no charge for the Seniors Day `` Party in the Park` to be held on June 15, 2023.

**Carried unanimously**

**156-06-2023**     **CLOSING OF THE MEETING**

**Motioned by Leen Matthyssen** and resolved to adjourn the meeting at 10:23 PM.

**Carried unanimously**

**Raymond Pilon**  
**Mayor**

**Sarah Bertrand**  
**Directrice générale, greffière-trésorière**