



MUNICIPALITY OF CAMPBELL'S BAY

May 2, 2023

MINUTES OF A REGULAR MEETING OF COUNCIL HELD ON MAY 2, 2023, AT THE TOWN HALL SITUATED AT 59 LESLIE STREET, MUNICIPALITY OF CAMPBELL'S BAY.

PRESENTS ARE:

Mayor Raymond Pilon

COUNCILLORS:

Tim Ferrigan

Suzanne Dubeau-Pilon

Jean-Pierre Landry

Stephanie Hébert-Shea

Josey Bouchard

Leen Matthyssen

Also attending the meeting is Director General and Clerk-Treasurer, Sarah Bertrand and Director of Public Works, Chris Sauriol.

OPENING OF THE MEETING

The above-named person's present forming quorum, the meeting is opened at 7:07 p.m. presided by Mayor Raymond Pilon.

Carried unanimously

112-05-2023 ADOPTION OF THE AGENDA

Motioned by Jean-Pierre Landry and resolved to accept the agenda as presented.

Carried unanimously

113-05-2023 ADOPTION OF THE MINUTES – REGULAR MEETING OF APRIL 7, 2023

Motioned by Jean-Pierre Landry and resolved to adopt the minutes of the last meeting of April 7, 2023, sent by email.

Carried unanimously

QUESTION PERIOD

It is noted that there are no visitors.

URBANISM

114-05-2023 APPROVAL OF THE INSPECTOR'S MONTHLY REPORT

Motioned by Josey Bouchard and resolved to accept the Municipal Inspector's monthly report and pertaining bill of services for the month of April 2023.

Carried unanimously

PUBLIC WORKS

115-05-2023 APPROVAL OF DIRECTOR OF PUBLIC WORKS MONTHLY REPORT

Motioned by Suzanne Dubeau-Pilon and resolved to accept the monthly report of the Director of Public Works as presented.

Carried unanimously

116-05-2023 AUTHORIZATION OF EXPENSE – ZERO TURN

Motioned by Leen Matthyssen and resolved to authorize the additional expense of \$600 for the purchase of a zero turn. The expense is allocated from the budgetary item: Equipment expenses.

Carried unanimously



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IN-CAMERA

Motioned by Stéphanie Hébert-Shea to proceed in-camera at 7:15p.m.

OUT OF CAMERA

Motioned by Stéphanie Hébert-Shea to proceed out of camera at 7:25p.m.

117-05-2023

HIRING OF PUBLIC WORKS LABOURER

WHEREAS Sylvain Dubeau gave his 2 weeks' notice on April 28, 2023;

WHEREAS a former employee has expressed his interest to return;

WHEREAS a former employee needs little training and his ready to start on-call shift immediately;

WHEREAS the hiring of a former employee will ensure an easy transition with little or not disruptions in the public works department;

THEREFORE:

Motioned by Stéphanie Hébert-Shea and resolved to hire Cory Dubeau as public works labourer with the following conditions and in accordance with the municipal policies in force:

\$29.70/hour

40 hours per week

3 weeks holidays, eligibility same as start date

70% benefits paid, eligibility same as start date

4% pension contribution, eligibility same as start date

12 statutory holidays

12 sick days, cannot carry forward and non-redeemable

Carried unanimously

118-05-2023

AUTHORIZATION OF EXPENSE – LEAN TO THE GARAGE

Motioned by Jean-Pierre Landry and resolved to authorize the expense of \$ 4 110 + taxes for the supply of materials and labour to build a lean on existing garage. The expense is admissible within the PRABAM program.

Carried unanimously

WATER – SEWER – TRANSFER SITE

FILLOGREEN – LETTER SENT

It is noted that the Municipality received a letter from Fillo-Green regarding the possibility that their site located in the Industrial Park could accept domestic waster. Is it noted that the MRC will further study this letter.

119-05-2023

EXPERT EVALUATION AND ASSESSMENT OF THE REQUIREMENTS POTABLE WATER LEVEL CONTROLS AND CELLULAR COMMUNICATIONS

Motioned by Josey Bouchard and resolved to accept the quote submitted by Solutios for the preparation of a report including the assessment of requirements for the control of levels and cellular communication of the potable water system. The amount of \$2240 + taxes are allocated from the budgetary item: Water system and water softener maintenance.

Carried unanimously

120-05-2023

OASIS PROJECT – MRC PONTIAC AND CREDDO

WHEREAS as part of the OASIS program offered by the ministère de l'Environnement et de la Lutte contre les changements climatiques (MELCC), there is financial aid offered to Municipalities and MRCs to reduce urban heat islands;



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WHEREAS the objective of the program is to support green space projects that reduce the impacts of heat waves and torrential rains;

WHEREAS part 1 of the program is project planning thus allowing the acquisition of knowledge on risks and territorial analysis (identification of needs and opportunities for green space development);

WHEREAS the MRC Pontiac is suggesting a collective financial aid application among certain municipalities;

WHEREAS the initial investment for part 1 of the program would be approximately \$10,000 each;

WHEREAS many heat island exist on the territory of the municipality as well as the MRC Pontiac;

WHEREAS Council is aware of the positive impact of reducing urban heat islands will have on the municipality and overall climate;

THEREFORE:

Motioned by Josey Bouchard and resolved that the Municipality is in favor to collectively deposit an application for financial aid as part of the OASIS project.

Carried unanimously

FINANCE AND ADMINISTRATION

121-05-2023 **MONTHLY BILLS**

Motioned by Tim Ferrigan and resolved to pay monthly bills as presented on the disbursement sheet of May 2 2023, in the amount of \$68 690.25

Carried unanimously

Certificate of availability

I, Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.

Given in Campbell's Bay, this, 2nd day of May 2023.

Sarah Bertrand, DGST

122-05-2023 **BUDGETARY ITEM TRANSFER**

Motioned by Suzanne Dubeau-Pilon and resolved to transfer \$10,000 from the budgetary item: Rink stair to Park Project.

Carried unanimously

123-05-2023 **MRC PONTIAC LAND SALE FOR NON-PAYMENT OF TAXES - RESOLUTION CONCERNING THE LIST OF PROPERTIES TO BE SOLD**

WHEREAS the Secretary-Treasurer submits to Council, for review and consideration, a statement of property taxes due to the municipality, as of (date of sale), in order to meet the requirements of Article 1022 of the Municipal Code of the Province of Quebec;

Motioned by Leen Matthysen and resolved that the said statement be and is approved by Council and that the Secretary-Treasurer, Director General take the necessary procedures to have the Regional County Municipality (RCM) of Pontiac sell all the buildings in the municipality for which the property taxes that encumber them have not been paid.

Carried unanimously



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124-05-2023 MRC LAND SALE FOR NON-PAYMENT OF TAXES - MANDATE A REPRESENTATIVE

WHEREAS the municipality of Campbell's Bay may bid on and acquire immovables put up for sale for unpaid municipal taxes and this, in accordance with article 1038 of the Municipal Code

WHEREAS certain immovables will be put up for sale for non-payment of taxes and this, according to the resolution bearing the number 123-05-2023;

WHEREAS Council believes it is appropriate to authorize the Secretary-treasurer, Director General to bid on and acquire certain properties put up for sale for non-payment of taxes;

Motioned by Stéphanie Hébert-Shea and resolved that in accordance with the provisions of the Municipal Code, Council authorizes the Secretary-treasurer, Director General to bid for and in the name of the Municipality for certain immovables that are the object of the sale for non-payment of taxes to be held on September 14, 2023 and this, up to the amount of the taxes, in capital, interests and costs.

Carried unanimously

DGE-1038

Section 513.2 of the AERM provides that the treasurer shall file all forms DGE-1038 received no later than the regular meeting of the City Council following the expiration of the 90-day period after polling day.

Carried unanimously

CIVIL SECURITY – FIRE

125-05-2023 CHIEF'S MONTHLY REPORT

Motioned by Tim Ferrigan and resolved to accept the chief's monthly report for April as presented.

Carried unanimously

126-05-2023 FSS MOBILIZATION TIME – NEW FIRE SAFETY COVER PLAN

WHEREAS the MRC is requesting information from your municipality/fire department in order to create an optimization map for the renewal of its fire safety cover plan;

WHEREAS each municipality is required to indicate the minimum number of firefighters available for each station, depending on time of the week, including their mobilization time;

WHEREAS by law, these figures are a goal that the fire department needs to meet in fire calls 90% of the time.

WHEREAS these figures will also be used to ensure that a minimum number of firefighters is mobilized at the initial alert for building fires;

Motioned by Jean-Pierre Landry and resolved to accept the following mobilization times for the Campbell's Bay Litchfield Fire Department:

Service de sécurité incendie Fire Department	Casern e Station	Effectifs disponibles pour répondre à l'alerte initiale Resources available to respond to the initial alert							
		Semaine jour 6h-17h		Semaine nuit 18h-6h		Fin de semaine 24h		...etc.	
		Nombre de pompiers	Temps de mobilisation	Nombre de pompiers	Temps de mobilisation	Nombre de pompiers	Temps de mobilisation	Nombre de pompiers	Temps de mobilisation
SSI Campbell's Bay Litchfield	10+11	6	10	18	10	18	10		
Total		6	10	18	10	10	10		



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Carried unanimously

CORRESPONDANCE

127-05-2023 AUTHORIZATION OF EXPENSE – DONATION TO ST JOHNS SCHOOL COMMUNITY NIGHT

Motioned by Tim Ferrigan and resolved to donate \$100 to the St John's Community night to be held on June 8 2023.

Carried unanimously

It is noted that Councilor Josey Bouchard leaves the council room due to conflict of interest.

128-05-2023 RA HALL RENTAL FEES

Motioned by Tim Ferrigan and resolved to charge the following rental fee for the RA Hall as follows:

Weddings	\$1000
Funerals	\$400
Meetings 100+	\$400
Meetings 100-	\$250
Meetings 50-	\$100

Carried unanimously

129-05-2023 RA HALL CLEANING WAGES

Motioned by Tim Ferrigan and resolved to increase the wages of Roxanne Kluge for the cleaning of the RA Hall as follows:

Weddings up to \$250 per event
Funerals up to \$250 per event
Meetings \$21/hr up to \$250

Carried unanimously

130-05-2023 CLOSING OF THE MEETING

Motioned by Tim Ferrigan and resolved to adjourn the meeting at 9:30 PM.

Carried unanimously

Raymond Pilon
Mayor

Sarah Bertrand
Directrice générale, greffière-trésorière