



**MUNICIPALITY OF CAMPBELL'S BAY**  
**September 13, 2022**

**MINUTES OF A REGULAR MEETING OF COUNCIL HELD ON SEPTEMBER 13, 2022 AT THE PONTIAC LION'S CLUB SITUATED AT 6 BORDEN STREET, MUNICIPALITY OF CAMPBELL'S BAY.**

**PRESENTS ARE:**

Pro-Mayor Tim Ferrigan

**COUNCILLORS:**

Raymond Pilon

Jean-Pierre Landry

Josey Bouchard

Stephanie Hébert-Shea

Suzanne Dubeau-Pilon

Mayor Beauregard motivated his absence.

**Also attending the meeting is Director General and Secretary-Treasurer, Sarah Bertrand.**

**230-09-2022**

**OPENING OF THE MEETING**

The above-named person's present forming quorum, **motioned by Stéphanie Hébert-Shea and** resolved to open the meeting at 7:00 PM.

**Carried unanimously**

**231-09-2022**

**ADOPTION OF THE AGENDA**

**Motioned by Raymond Pilon** and resolved to accept the agenda as presented with the addition of 12 c) Human resources.

**Carried unanimously**

**232-09-2022**

**ADOPTION OF THE MINUTES – REGULAR MEETING OF AUGUST 16 2022**

**Motioned by Jean-Pierre Landry** and resolved to adopt the minutes of the last meeting of August 16 2022 sent by email.

**Carried unanimously**

**QUESTION PERIOD**

**It is noted that** there are no visitors.

**URBANISM**

**233-09-2022**

**APPROVAL OF INSPECTOR'S MONTHLY REPORT**

**Motioned by Stéphanie Hébert-Shea** and resolved to accept the Municipal inspector's monthly report and pertaining bill of services for the month of August.

**Carried unanimously**

**234-09-2022**

**AUTHORIZATION OF EXPENSE – SURVEY – FILE NO PFD-GED.FID791358**

**Motioned by Josey Bouchard** and resolved to mandate GeoPrecision with respect to expertise required for lot 3 544 930. The expense is allocated from the budgetary item: legal fees.

**Carried unanimously**

**235-09-2022**

**AUTHORIZATION OF EXPENSE – FOMAL NOTIC – LOT 3 544 988**

**Motioned by Raymond Pilon** and resolved to mandate PFD Avocat to send a formal notice with respect to the file on lot 3 544 988. The expense is allocated from the budgetary item: legal fees

**Carried unanimously**

**STREETS AND SIDEWALKS**

**236-09-2022**

**TENDER 07-2022 - RESULTS FOR 2022-2023 SNOW REMOVAL CONTRACT**

**WHEREAS** an invitation to tender was sent on August 23, 2022;

**WHEREAS** the public tender opening was held on September 13, 2022;

**WHEREAS** two (2) bids were received:



**MUNICIPALITY OF CAMPBELL'S BAY**  
**September 13, 2022**

**Morin Sable et Gravier \$76 400.89 incl. taxes**  
**Les Entreprises Brian Stanton \$134 520.75 incl. taxes**

**Motioned by Stéphanie Hébert-Shea** and resolved to accept the lowest bid from Morin Sable et Gravier for the amount of \$76 400.89 incl taxes for the snow removal contract for the year 2022-2023.

**Carried unanimously**

**237-09-2022**

**QUOTE FOR PAVING – PPA GRANT**

**WHEREAS** council resolved to proceed with plans for the construction of the municipal street between Morin and Brabazon streets, ref. 186-07-2022;

**WHEREAS** given the deadline of the PPA grant of December 31 2022, it is not possible to have plans complete on time;

**Motioned by Stéphanie Hébert-Shea** and resolved to rescind resolution no 186-07-2022 and to accept quote no EST056 from Jason Hynes Construction for the paving of a portion (150 meters) of Reid St. The amount of \$49 848.00 plus taxes is allocated from 2022 PPA grant.

**It is also resolved to** proceed with the paving of sections on Front St and McFarlane St following water break repairs.

**Carried unanimously**

**MAYOR'S REPORT**

**It is noted that** there is no Mayor's report this month. The mayor will brief Council next month.

**FINANCE**

**238-09-2022**

**MONTHLY BILLS**

**Motioned by Josey Bouchard** and resolved to pay monthly bills as presented on the disbursement sheet of September 13 2022, in the amount of 150,825.61 \$

**Carried unanimously**

**Certificate of availability**

I, Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.

Given in Campbell's Bay, this, 13<sup>th</sup> day of September 2022.

Sarah Bertrand  
DGST

**239-09-2022**

**APPLICATION FOR FINANCIAL ASSISTANCE - MUNICIPAL INFRASTRUCTURE IMPROVEMENT AND CONSTRUCTION PROGRAM (PRACIM) - VOLET 2**

**WHEREAS** the Municipality of Campbell's Bay and the Municipality of Litchfield share a dilapidated fire hall, which no longer meets occupational health and safety requirements, both in terms of accommodation and size;

**WHEREAS** the Municipality of Campbells Bay is the administrator of the joint fire safety service fire department;

**WHEREAS** the municipalities are thus considering the construction of a new fire hall under the PRACIM - volet 2 program

**THEREFORE,**

**It is motioned by Josey Bouchard** and resolved

**THAT** the municipal council authorizes the filing of the application for financial assistance;

**THAT** the Municipality has read the PRACIM guide and agrees to respect all the conditions that apply to it



**MUNICIPALITY OF CAMPBELL'S BAY**  
**September 13, 2022**

**THAT** the Municipality undertakes, if it obtains financial assistance for its project, to pay its share of the eligible costs as well as the ongoing operating and maintenance costs of the subsidized building

**THAT** the Municipality confirms, if it obtains financial assistance for its project, that it will assume all non-eligible costs associated with its project, including any cost overruns.

Carried unanimously

**240-09-2022**      **FIRE HALL STUDY NO 2 – CIMA - HOLD**

**Motioned by Suzanne Dubeau-Pilon** and resolved to halt the study no 2 for the fire hall dossier previously mandated to CIMA ref. xxx-06-2022 since the study no 1 prepared from Mr. Lefebvre is suffice evidence to demonstrate the current state of the fire hall building for the preselection process at MAMH.

Carried unanimously

**241-09-2022**      **DEPOSIT OF THE 2021 FINANCIAL STATEMENTS**

**Motioned by Suzanne Dubeau-Pilon** and resolved to approve and accept the 2021 financial statements as prepared by Axe CPA.

Carried unanimously

**242-09-2022**      **WATER – SEWAGE – TRANSFER SITE**  
**AUTHORIZATION OF EXPENSE – INSTALLATION OF BOOSTER PUMP**

**Motioned by Stéphanie Hébert-Shea** and resolved to authorize the expense of \$5 850 plus taxes for the installation of the booster pump by Consult'eau. The expense is allocated from the budgetary item: water softener maintenance.

Carried unanimously

**244-09-2022**      **R.A. CENTRE – RINK - PARKS**  
**AUTHORIZATION OF EXPENSE – DEPOSIT FOR PREFAB WASHROOM**

**Motioned by Suzanne Dubeau-Pilon** and resolved to approve and pay the deposit invoice 331 from UrbenBlu for \$45 000 plus taxes and deposit invoice 14 from 9394-0047 Qc Inc for \$10 750 plus taxes. The expense is allocated from the FDT and/or PAFIRS grant programs.

Carried unanimously

**245-09-2022**      **AUTHORIZATION OF EXPENSE – EMC SERVICE OFFER – FRR VOLET 4**

**Motioned by Jean-Pierre Landry** and resolved to accept the service offer dated August 23, 2022 from EMC Consultante for the preparation of the FRR volet 4 grant application. The amount of \$1710 plus taxes is allocated from the budgetary item Professional fees.

Carried unanimously

**246-09-2022**      **APPROVAL OF REVISED PARK PROJECT BUDGET**

**Motioned by Jean-Pierre Landry** and resolved to transfer \$20 000 from RA HALL revenue to Park Project.

Carried unanimously

**247-09-2022**      **AUTHORIZATION OF EXPENSE – SHUFFLEBOARD**

**Motioned by Stéphanie-Hébert Shea** and resolved to proceed with the purchase of the shuffleboard as part of the Park Project. The expense is allocated from the Park Project.

It is also resolved to Transfer \$10 000 from RA hall revenue to Park Project.

Carried unanimously

**248-09-2022**      **PREFAB WASHROOM EXTERIOR FINISH**

**WHEREAS** three (3) options were presented to council for approval of the exterior finishes of the new pre fab washroom;



**MUNICIPALITY OF CAMPBELL'S BAY**  
**September 13, 2022**

Motioned by Jean-Pierre Landry and resolved to proceed with option 2c) as presented.

Carried unanimously

**MISCELLANEOUS**

**249-09-2022** **TENDER 08-2022 RESULTS - PRABAM**

WHEREAS tender 08-2022 was sent by invitation on August 24 2022:

WHEREAS three (3) bids were received:

Toitures Boulet	\$17 775.14 incl. taxes
Toitures Newberry	\$21 441.58 incl taxes
Delta Renovations	\$17 317.53 incl taxes

Motioned by Jean-Pierre Landry and resolved to accept the lowest bid from Delta Renovations for \$17 317.53 incl taxes. The expense is authorized from the PRABAM grant.

Carried unanimously

**250-09-2022** **AUTHORIZATION OF EXPENSE – SIDEWALK SANDER REPLACEMENT**

Motioned by Suzanne Dubeau-Pilon and resolved to purchase a new sidewalk sander. The expense is allocated from the budgetary item: TECQ capital assets – seuil d'immobilisation

Carried unanimously

**EMPLOYEES**

**251-09-2022** **AUTHORIZATION OF EXPENSE – WATER SYMPOSIUM**

Motioned by Jean-Pierre Landry and resolved to authorize the expenses for registration fees, meals, accommodation and travel for the water technician to attend the annual symposium regarding municipal water management. The expense is allocated from the water softener and water professional fees.

Carried unanimously

**AUTHORISATION OF EXPENSE – ADMQ COLLOQUE**

**252-09-2022** Motioned by Josey Bouchard and resolved to authorize the expense of meals, accommodation and travel for the DG to attend the annual ADMQ colloque. The expense is allocated from the budgetary item: DG courses and travel.

Carried unanimously

**IN CAMERA**

Motioned by Josey Bouchard and Stéphanie Hébert-Shea to proceed in camera at 8:15 pm

**OUT OF CAMERA**

Motioned by Josey Bouchard and Stéphanie Hébert-Shea to proceed out of camera at 8:45 pm

**DISMISSAL – EMPLOYEE – PUBLIC WORKS LABOURER**

**253-09-2022** Motioned by Josey-Bouchard and resolved to dismiss Mr. Denis Dagenais from his position as public works laborer effective September 14, 2022.

Carried unanimously

**SECURITY**

**254-09-2022** **RESOLUTION RECEIVED FROM BGCP – INTERMUNICIPAL AGREEMENT FOR FIRE SAFETY SERVICES**

WHEREAS a resolution was received from the municipalities of Ile du Grand Calumet and Bryson regarding the notice to suspend the agreement for fire safety services as of October 5 2022 ref. resolutions no 174-06-2022 and 2022-07-308 (Litchfield);

WHEREAS the Municipalities of Ile Du Grand Calumet and Bryson are requesting the renewal of the inter municipal agreement considering that their fire department will cooperate and demonstrate a better management of their fire safety service and from their firefighters;



**MUNICIPALITY OF CAMPBELL'S BAY**  
**September 13, 2022**

**Motioned by Josey Bouchard** and resolved to submit the request to the Campbell's Bay and Litchfield Fire committee for study.

**Carried unanimously**

**255-09-2022**

**CLOSING OF THE MEETING**

**Motioned by Jean-Pierre Landry** and resolved to adjourn the meeting at 9:00 PM.

**Carried unanimously**

**Tim Ferrigan**  
**Pro-Mayor**

**Sarah Bertrand**  
**DGST**