



## MUNICIPALITY OF CAMPBELL'S BAY August 16, 2022

MINUTES OF A REGULAR MEETING OF COUNCIL HELD ON AUGUST 16, 2022 AT THE PONTIAC LION'S CLUB SITUATED AT 6 BORDEN STREET, MUNICIPALITY OF CAMPBELL'S BAY.

**PRESENTS ARE:**

Mayor Maurice Beauregard

**COUNCILLORS:**

Raymond Pilon

Jean-Pierre Landry

Josey Bouchard

Stephanie Hébert-Shea

Suzanne Dubeau-Pilon

**Councillor Tim Ferrigan motivated his absence**

**Also attending the meeting is Director General and Secretary-Treasurer, Sarah Bertrand and Director of Public works, Chris Sauriol.**

**210-08-2022      OPENING OF THE MEETING**

The above-named person's present forming quorum, **motioned by Jean-Pierre** and resolved to open the meeting at 7:00 PM.

**Carried unanimously**

**211-08-2022      ADOPTION OF THE AGENDA**

**Motioned by Suzanne Dubeau-Pilon** and resolved to accept the agenda as presented.

**Carried unanimously**

**212-09-2022      ADOPTION OF THE MINUTES – REGULAR MEETING OF JULY 19 2022**

**Motioned by Jean-Pierre Landry** and resolved to adopt the minutes of the last meeting of July 19 2022 sent by email.

**Carried unanimously**

**QUESTION PERIOD**

**It is noted that** there are no visitors.

**URBANISM**

**213-09-2022      APPROVAL OF INSPECTOR'S MONTHLY REPORT**

**Motioned by Stephanie Hébert-Shea** and resolved to accept the Municipal inspector's monthly report and pertaining bill of services for the month of August.

**Carried unanimously**

**NOTICE OF MOTION is hereby given Jean-Pierre Landry** that at a subsequent meeting of Council, Zoning By-law Number 52-03 is amended in order to add the usage class R3 of the Residential group to the R-38 zone of this Municipality.

**214-08-2022      RESOLUTION SUPPORTING A CPTAQ APPLICATION - 1362 ROUTE 148 - MUNICIPALITY OF LITCHFIELD**

**WHEREAS** the municipalities of Campbell's Bay and Litchfield jointly operate the Fire Department;

**WHEREAS** the Municipality of Campbell's Bay is the primary administrator of the Fire Department;

**WHEREAS** the current fire hall and its location no longer meet the health and safety standards according to the CNESST and the MRC Pontiac Fire Safety Cover Plan;

**WHEREAS** the municipalities of Campbell's Bay and Litchfield wish to build a new fire hall;

**WHEREAS** the Municipality of Litchfield wishes to build a shelter to store municipal trucks and equipment near the municipal garage;

**WHEREAS** it is expedient to construct the shelter in close proximity to the municipal garage due to the desire to minimize transportation costs;



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**WHEREAS** the area of Lot No. 3 545 300 affected by this request is 1.48 hectares;

**WHEREAS** this request is for a use other than agriculture;

**WHEREAS** there is no suitable space available elsewhere in the Municipality of Campbell's Bay and outside the agricultural zone that would satisfy the request;

**WHEREAS** to the NORTH there is a ravine with a stream, trees, shrubs and a forage crop field;

**WHEREAS** to the SOUTH there is a ravine with a stream and a residence along Route 148 located in the non-agricultural zone;

**WHEREAS**, to the EAST, there is Highway 148 and a hill and the Village of Campbell's Bay;

**WHEREAS** to the WEST there is a ravine with a stream and a field of forage crops;

**WHEREAS** the Building Inspector of the Municipality of Campbell's Bay indicates that the project is in compliance with the municipal by-law, namely

- The zoning by-law being in concordance with the current MRC land use planning and development scheme;

- The project being in conformity with the zoning by-law and the interim control measures in force;

**WHEREAS** in order to render its decision, the CPTAQ will base itself on the decisional criteria listed in section 62 of the LPTAA, by considering the facts relevant to these provisions, of which the following is the relative argumentation

**1) the agricultural potential of the lot and of the neighboring lots;**

The area covered by the request does not offer any potential for the practice of agriculture because of its relief and the presence of a stream and a wooded area.

**(2) the potential for agricultural use of the lot;**

The area covered by the application does not offer any potential for the practice of agriculture due to its topography and the presence of a stream and a wooded area.

**(3) the consequences of an authorization on existing agricultural activities and on the development of these agricultural activities as well as on the possibilities of agricultural use of neighboring lots, in particular, taking into account the standards aimed at mitigating the inconveniences related to odors inherent to agricultural activities resulting from the exercise of the powers provided for in subparagraph 4 of the second paragraph of section 113 of the Act respecting land use planning and development (chapter A-19.1);**

No impact on the agricultural zone, it is a place with a ravine and stream.

**(4) constraints and effects resulting from the application of laws and regulations, particularly with respect to the environment and more specifically for animal production establishments;**

No impact on animal production establishments.

**(5) the availability of alternative sites that would eliminate or reduce the constraints on agriculture, particularly when the request concerns a lot included in a census agglomeration or a census metropolitan area as defined by Statistics Canada or a lot included in the territory of a community;**

The lot covered by this request meets the needs and allows the municipalities to respect the obligations such as adequate access to Rte 148, a central location within the two municipalities to ensure compliance with the timeframe for intervention according to the plan, sufficient parking space and a safe work site.

**6) the homogeneity of the community and the farm;**

No impact on the homogeneity of the agricultural community and operation.

**(7) the effect on the preservation of water and soil resources for agriculture in the local municipality and the region;**

The project is located outside of watercourse areas and all precautions for the preservation of water and soil resources will be taken during construction.



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**(8) the establishment of landholdings of sufficient size for the practice of agriculture in a variety of viable agricultural models and projects that may require a variety of land areas;**

Does not apply

**(9) the effect on the economic development of the region upon evidence submitted by a municipality, community, public agency or organization providing public utility services;**

The maintenance of municipal infrastructure and civil services is paramount. Thus, providing adequate fire and civil protection service will contribute to the economic development of the region in terms of new residents who will settle near reliable public services.

**(10) the socio-economic conditions necessary for the viability of a community where low land use density warrants**

This project will ensure that the municipalities of Campbell's Bay and Litchfield respect the obligations set out in the Schéma de couverture de risque en incendie (Fire Safety Cover Plan) and the Occupational Health and Safety Act (CNESST), thus offering citizens a reliable and continuous service in terms of fire protection.

**For these reasons, it is moved by Stéphanie Hébert-Shea** and resolved to support the request of the Municipality of Litchfield and the Municipality of Campbell's Bay for the use of an area of 1.48 hectares, part of lot no. 3 545 300, cadastre of Québec, for a purpose other than agriculture, namely for the use of public services such as the construction of a new fire station and the construction of a truck shelter for municipal use.

**Carried unanimously**

**STREET AND SIDEWALKS**

**215-08-2022**

**PROCEED BY INVITATION TO TENDER FOR 2022-2023 SNOW REMOVAL CONTRACT**

**Motioned by Stéphanie Hébert-Shea** and resolved to proceed by invitation to quote for the 2022-2023 snow removal contract as mentioned.

**Carried unanimously**

**MAYOR'S REPORT**

**It is noted that** the mayor gives a monthly report

**FINANCE**

**216-08-2022**

**MONTHLY BILLS**

**Motioned by Suzanne Dubeau-Pilon** and resolved to pay monthly bills as presented on the disbursement sheet of August 16, 2022, in the amount of \$ 46,449.46

**Carried unanimously**

**Certificate of availability**

I, Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.

Given in Campbell's Bay, this, 16<sup>th</sup> day of August 2022.

Sarah Bertrand  
DGST

**217-08-2022**

**FRONT STREET WATERMAIN PROJECT – PAYMENT NO 3 – ENTREPRISES G.N.P.**

**WHEREAS** the municipality received payment recommendation no 3 from CIMA+ for the amount of \$ 28 505.15 incl taxes for contractual work up till July 27, 2022 contractual work of \$2 887.48 and change orders of \$23 209.86 including change orders and 5% release of the retainer thus representing 106.7 of the original contract;

**It is moved by Raymond Pilon** and resolved that the municipality of Campbell's Bay authorize the payment of \$28 505.15. The amount is authorized from the 2019-2023 TECQ programming approved by MAMH on October 28, 2021 and allocated from the temporary loan no 0080522-PR1.



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Carried unanimously

**218-08-2022**     **APPROVAL OF OMH REVISED BUDGET**

Motioned by Suzanne Dubeau-Pilon and resolved accept the revised budget for the year 2022, however there is no change regarding the previous deficit amount that the Municipality pays which is \$ 4 240.

Carried unanimously

**219-08-2022**     **AUTHORIZATION TO SIGN - NOTARY TRÉPANIÉR**

Motioned by Jean-Pierre Landry and resolved that Timothy Ferrigan sign, in the name of Mayor Maurice Beauregard, the files prepared by Me Marc Trépanier concerning the exchange of land between the Municipality, MRC Pontiac and La Cuisine des Femmes S.E.N.C.

Carried unanimously

**220-08-2022**     **FORMAL NOTICE – DAMAGES TO BUILDING – ACCIDENT**

Motioned by Suzanne Dubeau-Pilon and resolved that the damages incurred to the municipal building regarding the incident on March 25 2022 be sent to small claims court.

Carried unanimously

**WATER – SEWAGE – TRANSFER SITE**  
**REQUEST FOR WATER SERVICES – 74 CH LAFOREST – MUNICIPALITY OF LITCHFIELD**

It is noted that the owner of 74 ch Laforest is requesting water services. The situation will be studied depending on the Municipality of Litchfield's decision to allow the owner to cross the municipal road.

**R.A. CENTRE – RINK - PARKS**

**220.1-08-2022**     **AUTHORIZATION OF EXPENSE - PUBLIC WASHROOM - PREFAB**

Motioned by Stéphanie Hébert-Shea and resolved to accept the quote from UrbenBlu for the supply of a prefab concrete public washroom. The expense of \$90 000 plus taxes is authorized from the Park Project Budget.

Carried unanimously

**221-08-2022**     **QUOTE FOR DELIVERY AND INSTALLATION OF PREFAB WASHROOM**

Motioned by Josey Bouchard and resolved to proceed with a quote for the delivery and installation of the prefab concrete washroom by a licensed RBQ contractor specializing in UrbenBlu products.

Carried unanimously

**222-08-2022**     **CISSSO LEASE RA HALL EXTENSION**

Motioned by Raymond Pilon and resolved accept the lease extension request from the CISSSO at the RA Hall till June 30 2023. It is also authorized that the Director General sign the lease agreement.,

Carried unanimously

**MISCELLANEOUS**

**223-08-2022**     **AUTHORIZATION OF EXPENSE – PAVING MUNICIPAL YARD - PRABAM**

Motioned by Stéphanie Hébert-Shea and resolved to authorize the expense of \$4 980 plus taxes for the paving of a portion of the municipal garage yard. The expense is authorized from the PRABAM grant.

Carried unanimously

**224-08-2022**     **APPROVAL OF ELECTRICAL CAR CHARGING STATION**

Motioned by Suzanne Dubeau-Pilon and resolved to accept the location of the EVC which is located centre of Front St, between Leslie and McLellan St. It is noted that the location is on MRC property (station yard) and that authorization was received from the MRC Pontiac.

Carried unanimously



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**FRONT ST – SOIL EROSION – MRC**

**It is noted that** a response from the MRC Pontiac was received regarding the soil erosion on Front St. caused by the ATV. The MRC, owner of the property, will lay topsoil and protect the roots of the maple trees.

**225-08-2022**      **AUTHORIZATION TO PROCEED INVITATION TO TENDER – SHINGLE REPLACEMENT – MUNICIPAL OFFICE AND GARAGE**

**Motioned by Josey Bouchard** and resolved to proceed by invitation to tender for quotes regarding the replacement of asphalt shingles on the municipal office and garage.

**Carried unanimously**

**EMPLOYEES**

**226-08-2022**      **MODIFICATION TO EMPLOYEE POLICY – VACATION**

**Motioned by Raymond Pilon** and resolved that the starting annual Leave (vacation) be 3 weeks for all new employees.

**Carried unanimously**

**SECURITY**

**227-08-2022**      **CHIEF'S MONTHLY REPORT**

**Motioned by Raymond Pilon** and resolved to accept the Chief's monthly report for the month of July 2023.

**Carried unanimously**

**CORRESPONDANCE**

**It is noted that** the correspondence was sent by email to Council.

**228-08-2022**      **ACCESS TO FOOD ALLERGY DESENSITIZATION CLINICS**

**WHEREAS**, on June 25, a 15-year-old Hull County resident died following a food allergy reaction

**WHEREAS** access to an allergy desensitization clinic in her region could have saved her life

**WHEREAS** several food allergy desensitization protocols have had favorable results at Sainte-Justine Hospital (Montreal)

**WHEREAS** all Québécois (children and adults) should have access to a food allergy desensitization clinic in their region;

**Therefore, it is motioned by Jean-Pierre Landry** and resolved that the Municipality of Campbell's Bay ask the Quebec government to open food allergy desensitization clinics without delay for all regions of Quebec, especially in regions where specialists (allergists) are available.

**It is also resolved that** the said resolution be sent to Mr. André Fortin, MNA for Pontiac, Mr. Christian Dubé, Minister of Health and Social Services, Mr. Mathieu Lacombe, Minister responsible for the Outaouais region, to the Pontiac MRC and to the local municipalities of the Pontiac MRC for support.

**Carried unanimously**

**229-08-2022**      **CLOSING OF THE MEETING**

**Motioned by Jean-Pierre Landry** and resolved to adjourn the meeting at 8:14 PM.

**Carried unanimously**

**Maurice Beauregard**  
Mayor

**Sarah Bertrand**  
DGST