



MUNICIPALITY OF CAMPBELL'S BAY Special Meeting March 21, 2022

MINUTES OF A SPECIAL MEETING OF COUNCIL HELD ON March 21, 2022 IN CAMERA AND BY VIDEOCONFERENCE.

PRESENTS ARE:

Mayor Maurice Beauregard

COUNCILLORS:

Tim Ferrigan

Raymond Pilon

Jean-Pierre Landry

Josey Bouchard

Stephanie Hébert-Shea

Suzanne Dubeau-Pilon

Also attending the meeting is Director General and Secretary-Treasurer, Sarah Bertrand.

078-03-2022 **OPENING OF THE MEETING**

CONSIDERING the decree number 177-2020 of March 13, 2020, which declared the state of sanitary emergency on all the Québec territory for an initial period of ten days;

CONSIDERING the subsequent decrees extending this state of emergency, that is, until June 3, 2020;

CONSIDERING the decree number 2020-029 of April 26, 2020, of the Minister of Health and Social Services which allows Council to sit in camera and which authorizes the members to take part, deliberate and vote at a meeting by any means of communication;

CONSIDERING this same decree, when the law provides that a meeting must be public, it must be publicized as soon as possible by any means allowing the public to know the content of the discussions between the participants and the result of the deliberation of the members;

CONSIDERING that it is in the public interest and to protect the health of the population, of the members of the Council and of the municipal officers that this meeting is held in camera and that the members of the Council and the municipal officers are authorized to attend be present and take part, deliberate and vote at the meeting by videoconference.

Motioned by Jean-Pierre Landry and resolved that the Council accepts that this meeting is held in camera and that the members of the Council and the municipal officers may participate by videoconference.

Carried unanimously

Therefore, quorum is met and the mayor opens the meeting at 4:50 pm

079-03-2022 **ADOPTION OF THE AGENDA**

Motioned by Jean-Pierre Landry and resolved to accept the agenda as presented.

Carried unanimously

080-03-2022 **HIRING OF ADMINISTRATIVE ASSISTANT – ACCOUNTING**

WHEREAS the hiring committee recommends the hiring of Mrs. Samantha Dagenais as Administrative and Accounting Assistant;

THEREFORE,

Motioned by Suzanne Dubeau-Pilon and resolved that the Municipality hire Mrs. Samantha Dagenais for the Administrative-Accounting Assistant full-time, permanent position and that in accordance with the following terms recommended by the committee and in accordance with the employee policy in effect.



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\$25/hour
32 hours per week – Monday to Thursday
3 weeks holidays
50% benefits paid, after probation period
4% pension contribution. After probation period
12 statutory holidays
10 sick days (pro-rated 12 @ 40 hours) cannot carry forward and non-redeemable
6-month probation followed with review

Carried unanimously

082-03-2022 **RELAUNCH TENDER NO 04-2022 – PROJECT NO 21051 - SANITARY INSTALLATION**

Motioned by Stephanie Hébert-Shea and resolved to re-launch the tender no 04-2022 – project no 21051 and by invitation only to the list of entrepreneurs as discussed.

Carried unanimously

083-03-2022 **AUHTORIZATION OF PURCHASE – WATER SYSTEM COMMUNICATION – POINT TO POINT**

Motioned by Josey Bouchard and resolved to authorize the amount of \$1,387.75 plus taxes for the supply and installation by We PC regarding a point-to-point communication system including a 20-foot telescoping antenna for the water system. The expense is allocated from the budgetary item: water system maintenance.

Carried unanimously

084-03-2022 **CLOSING OF THE MEETING**

Motioned by Suzanne Dubeau-Pilon and resolved to adjourn the meeting at 4:55 PM.

Carried unanimously

Maurice Beaugard
Mayor

Sarah Bertrand
DGST