



MUNICIPALITY OF CAMPBELL'S BAY

February 1, 2022

MINUTES OF A REGULAR MEETING OF COUNCIL HELD ON FEBRUARY 1, 2022 IN CAMERA AND BY VIDEOCONFERENCE.

PRESENTS ARE:

Mayor Maurice Beauregard

COUNCILLORS:

Tim Ferrigan

Raymond Pilon

Jean-Pierre Landry

Josey Bouchard

Stephanie Hébert-Shea

Suzanne Dubeau-Pilon

Also attending the meeting is Director General and Secretary-Treasurer, Sarah Bertrand.

030-02-2022

OPENING OF THE MEETING

CONSIDERING the decree number 177-2020 of March 13, 2020, which declared the state of sanitary emergency on all the Québec territory for an initial period of ten days;

CONSIDERING the subsequent decrees extending this state of emergency, that is, until June 3, 2020;

CONSIDERING the decree number 2020-029 of April 26, 2020, of the Minister of Health and Social Services which allows Council to sit in camera and which authorizes the members to take part, deliberate and vote at a meeting by any means of communication;

CONSIDERING this same decree, when the law provides that a meeting must be public, it must be publicized as soon as possible by any means allowing the public to know the content of the discussions between the participants and the result of the deliberation of the members;

CONSIDERING that it is in the public interest and to protect the health of the population, of the members of the Council and of the municipal officers that this meeting is held in camera and that the members of the Council and the municipal officers are authorized to attend be present and take part, deliberate and vote at the meeting by videoconference.

Motioned by Suzanne Dubeau-Pilon and resolved that the Council accepts that this meeting is held in camera and that the members of the Council and the municipal officers may participate by videoconference.

Resolved unanimously

Therefore, quorum is met and the mayor opens the meeting at 7:00 pm

031-02-2022

ADOPTION OF THE AGENDA

Motioned by Raymond Pilon and resolved to accept the agenda as presented.

Carried unanimously

032-01-2022

ADOPTION OF THE MINUTES – JANUARY 11 2022

Motioned by Jean-Pierre Landry and resolved to adopt the minutes of the last meeting of January 11, 2022 sent by email.

Carried unanimously

033-02-2022

ADOPTION OF THE MINUTES – SPECIAL MEETING JANUARY 19 2022

Motioned by Josey Bouchard and resolved to adopt the minutes of the Special meeting of January 19, 2022 sent by email.

Carried unanimously

034-02-2022

ADOPTION OF THE MINUTES – SPECIAL MEETING JANUARY 23 2022

Motioned by Tim Ferrigan and resolved to adopt the minutes of the Special meeting of January 23, 2022 sent by email.

Carried unanimously



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QUESTION PERIOD

There are no questions

URBANISM

035-02-2022

APPROVAL OF INSPECTOR'S MONTHLY REPORT

Motioned by Stéphanie Hébert-Shea and resolved to accept the Municipal inspector's monthly report and pertaining bill of services for the month of January 2022.

Carried unanimously

COVID-19

It is noted that Covid statistics provided by CISSSO is presented to Council. It is noted that Josey Bouchard asks for information pertaining more precisely to the Pontiac region, the mayor responded that the MRC Council has already asked for the info.

036-02-2022

STREETS AND SIDEWALKS

DOSSIER : 00031420-1-84030 (07) -2021-04-27-11 SOUS-VOLET : PROJETS PARTICULIERS D'AMÉLIORATION PAR CIRCONSCRIPTION ÉLECTORALE (PPA-CE)

ATTENDU QUE la municipalité de Campbell's Bay a pris connaissance des modalités d'application du volet Projets particuliers d'amélioration (PPA) du Programme d'aide à la voirie locale (PAVL) et s'engage à les respecter;

ATTENDU QUE le réseau routier pour lequel une demande d'aide financière a été octroyée est de compétence municipale et est admissible au PAVL;

ATTENDU QUE les travaux ont été réalisés dans l'année civile au cours de laquelle le ministre les a autorisés;

ATTENDU QUE les travaux ou les frais inhérents sont admissibles au PAVL;

ATTENDU QUE le formulaire de reddition de comptes V-0321 a été dûment rempli;

ATTENDU QUE la transmission de la reddition de comptes des projets a été effectuée à la fin de la réalisation des travaux ou au plus tard le 31 décembre 2021 de l'année civile au cours de laquelle le ministre les a autorisés;

ATTENDU QUE le versement est conditionnel à l'acceptation, par le ministre, de la reddition de comptes relative au projet;

ATTENDU QUE, si la reddition de comptes est jugée conforme, le ministre fait un versement aux municipalités en fonction de la liste des travaux qu'il a approuvés, sans toutefois excéder le montant maximal de l'aide tel qu'il apparaît à la lettre d'annonce;

ATTENDU QUE les autres sources de financement des travaux ont été déclarées;

POUR CES MOTIFS, sur la proposition de Stéphanie Hébert-Shea, il est unanimement résolu et adopté que le conseil de la municipalité de Campbell's Bay approuve les dépenses d'un montant de \$36, 087 relatives aux travaux d'amélioration et aux frais inhérents admissibles mentionnés au formulaire V-0321, conformément aux exigences du ministère des Transports du Québec, et reconnaît qu'en cas de non-respect de celles-ci, l'aide financière sera résiliée.

Adopté à l'unanimité

LESLIE STREET SAFETY STUDY

It is noted that a briefing report following the start up meeting with CIMA for the study on Leslie St is given to Council. **It is noted by** Jean-Pierre Landry that this study is for Leslie in its entirety, from the Hwy 148 to Front St.

MAYOR'S REPORT

It is noted that the mayor gives a monthly report



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037-02-2022

FINANCE MONTHLY BILLS

Motioned by Tim Ferrigan and resolved to pay monthly bills as presented on the disbursement sheet of February 1, 2022, in the amount of \$20 613.49

Carried unanimously

Certificate of availability

I, Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.

Given in Campbell's Bay, this, 1st day of February 2022.

Sarah Bertrand
DGST

038-02-2022

ADOPTION OF BYLAW 101-2021 RESPECTING THE IMPOSITION OF THE RATES OF PROPERTY TAX AND SERVICES FOR THE FISCAL YEAR 2022 AND THE CONDITIONS OF COLLECTION

WHEREAS under section 244 of the Act respecting municipal taxation (L.R.Q., c. F-2.1); the municipality may fix several rates of the general property tax according to the categories to which belong evaluation units;

WHEREAS under section 252 of the Act respecting municipal taxation (L.R.Q. ..., c. F-2.1), the Municipality can fix the number of installments higher than those that can make the tax debtor land;

WHEREAS a notice of motion has been given by Councillor Jean-Pierre Landry at a regular council meeting held on December 7, 2021

WHEREAS the draft by-law is presented to the council by Councillor Jean-Pierre Landry during a regular meeting held on January 11, 2022;

CONSEQUENTLY, the members of the council of the municipality of Campbell's having all voted in favor of the adoption of this Bylaw;

Therefore,

Motioned by Suzanne Dubeau-Pilon and unanimously resolved that this BY-LAW NUMBER 101-2021 entitled "By-law respecting the imposition of the rate of property tax and services for the fiscal year 2022 and the conditions of collection" be adopted

Carried unanimously

WATER – SEWAGE – TRANSFER SITE UPDATE – FRONT ST WATERMAIN PROJECT

It is noted that an update regarding the project tender with closing dates is given to Council and that a public notice regarding the call for tender was also posted.

039-02-2022

AUTHORIZATION OF EXPENSE – WATER SOFTENER SALT

Motioned by Stéphanie Hébert-Shea and resolved to accept JLS quote for the supply and delivery of salt for the year 2022 at \$442.75 per bag plus \$10 delivery.

Carried unanimously

RA CENTRE – RINK - PARKS PARK TENDER

It is noted that information regarding the launching of the public tender for the park is complete and that the closing date is March 7 2022.

MISCELLANEOUS



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040-02-2022 **ADOPTION OF BY-LAW 100-2022 CODE OF ETHICS AND PROFESSIONAL CONDUCT FOR ELECTED OFFICERS**

WHEREAS the Council of the Municipality adopted, on February 6, 2018, By-law number 100-18 enacting a Code of ethics and professional conduct for elected officials;

WHEREAS under section 13 of the Municipal Ethics and Professional Conduct Act (CQLR, c. E-15.1.0.1, hereinafter: the "LEDMM"), every municipality must, before March 1 following any general election, adopt a revised code of ethics and professional conduct that replaces the one in force, with or without modification;

WHEREAS a general election was held on November 7, 2021;

WHEREAS the coming into force, on November 5, 2021, of the Act to amend the Act respecting elections and referendums in municipalities, the Act respecting ethics and professional conduct in municipal matters and various legislative provisions (SQ, 2021, c 31), which modifies the mandatory content of the Code of Ethics and Professional Conduct for Elected Officials;

WHEREAS it is therefore necessary to adopt a revised code of ethics and professional conduct for elected officials;

WHEREAS the formalities provided for in the LEDMM, for the adoption of such a revised code, have been complied with;

WHEREAS the Mayor mentions that the purpose of this by-law is to provide the main values of the Municipality in terms of ethics and the rules of conduct that must guide the conduct of a person as a member of the council, of a committee or a commission of the Municipality or, in his capacity as a member of the council of the Municipality, of another body;

WHEREAS the Municipality, which includes the members of its council, explicitly adheres to the ethical values and rules of conduct provided for in the LEDMM as well as in this Code;

WHEREAS ethics and professional conduct in municipal matters are essential in order to maintain the bond of trust between the Municipality and the citizens;

WHEREAS conduct consistent with ethics and municipal deontology must remain a constant concern of council members in order to ensure transparent, prudent, diligent and honest management of the Municipality, including its public funds;

WHEREAS by applying the values in terms of ethics and respecting the ethical rules provided for in this Code, each member of council is able to properly fulfill his role as an elected municipal official, to assume the responsibilities inherent in this function and meet the expectations of citizens;

WHEREAS this Code contains the obligations as well as the guidelines to guide the conduct of each member of the council, while leaving it to the latter to use his judgment according to the values provided for therein;

WHEREAS this Code aims to identify, prevent and avoid situations of conflict of interest;

WHEREAS any violation of the Code can lead to serious consequences for the Municipality and the members of Council;

WHEREAS it is the responsibility of each member of council to respect this Code to ensure that they meet high standards of ethics and professional conduct in municipal matters.

IT IS MOVED BY Jean-Pierre Landry AND RESOLVED TO ADOPT THE BY-LAW AS PRESENTED.

Carried unanimously

041-02-2022 **REPRESENTATIVE – OH PONTIAC**

Moved by Josey Bouchard and resolved that councilor Jean-Pierre Landry sits on the board of directors of the OH Pontiac for the year 2022.

Carried unanimously

SUPPORT PROGRAM FOR SUMMER DAYCAMP

It is noted that the Municipality's request for financial aid regarding a summer day camp was accepted by the Minister of Families.



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MADA Steering Committee

It is noted that the elaboration of the Municipal senior's policy and action plan is underway. A start up meeting with the steering committee is planned in the next week.

CMQ – AUDIT ON MUNICIPAL FINANCIAL REPORTS

It is noted that the CMQ's second mandate will be to audit Municipalities regarding the application of the law when adopting financial statements.

EMPLOYEES

042-02-2022

HIRING OF RINK SUPERVISOR

Motioned by Tim Ferrigan and resolved to hire Hunter Beauregard as rink supervisor for the 2022 season.

It is noted that the mayor abstains from voting and discussion relating to this topic since the employee is his son.

Carried unanimously

SECURITY

043-02-2022

CHIEF'S MONTHLY REPORT

Motioned by Stéphanie Hébert Shea and resolved to accept the Chiefs monthly report for January 2022 as prepared and emailed.

Carried unanimously

CAMPBELL'S BAY LITCHFIELD FIRE COMMITTEE

It is noted that Council received a briefing report following a fire meeting. Josey Bouchard questions the minimum number of hours per call requested by Shawville Clarendon Fire Department. The mayor responds that all 4 mayors will meet to discuss the minimum number of hours per call increase from 2 to 4 hours.

It is noted that Council received a copy of the agreement with annexes regarding an agreement made with Bryson and Ile du Grand Calumet in order to help them with firefighting management and resources on their territories.

NEW FIRE HALL DOSSIER

It is noted that a meeting was had with the legal consultants. Following this meeting, another meeting will be held with MAMH to determine the municipalities eligibility towards the RÉCIM program and explore other financing options.

CORRESPONDANCE

It is noted that the correspondence was sent by email to Council.

044-02-2022

AUTHORIZATION OF EXPENSE – ESSC YEAR BOOK AD

Motioned by Suzanne Dubeau-Pilon and resolved to authorize the expense of \$50 for an ad in the ESSC 2022 year book. The expense is allocated from the budgetary item: Donations and public relations.

Carried unanimously

045-02-2022

CLOSING OF THE MEETING

Motioned by Jean-Pierre Landry and resolved to adjourn the meeting at 7:36 PM.

Carried unanimously

Maurice Beauregard
Mayor

Sarah Bertrand
DGST