



MUNICIPALITY OF CAMPBELL'S BAY
July 7, 2020

MINUTES OF A REGULAR MEETING OF THE COUNCIL HELD ON JULY 7, 2020, at the RA Center, 2 Second Street, Campbell's Bay at 7:38pm

Present are:

Mayor Maurice Beauregard
Councillors:
Tim Ferrigan
Lois Smith
Raymond Pilon
Jean-Pierre Landry
Stéphanie Hébert-Shea
Suzanne Dubeau-Pilon

Also attending the meeting is Director General and Secretary-Treasurer, Sarah Bertrand.

149-07-2020 **OPENING OF THE MEETING**

CONSIDERING the decree number 177-2020 of March 13, 2020, which declared the state of sanitary emergency on all the Quebec territory for an initial period of ten days;

CONSIDERING the subsequent decrees extending this state of emergency, that is, until June 3, 2020;

CONSIDERING the decree number 2020-029 of April 26, 2020, of the Minister of Health and Social Services which allows Council to sit in camera and which authorizes the members to take part, deliberate and vote at a meeting by any means of communication;

WHEREAS according to this same decree, when the law provides that a meeting must be public, it must be publicized as soon as possible by any means allowing the public to know the content of the discussions between the participants and the result of the deliberation of the members;

CONSIDERING that it is in the public interest and to protect the health of the population, of the members of the Council and of the municipal officers that this meeting is held in camera and that the members of the Council and the municipal officers are authorized to attend be present and take part, deliberate and vote at the meeting by videoconference.

THEREFORE, it is moved by Suzanne Dubeau-Pilon and resolved:

That the Council accepts that this meeting be held in camera and that the members of the Council and the municipal officers may participate by videoconference.

Carried unanimously

150-07-2020 **ADOPTION OF THE AGENDA**

Motioned by Suzanne Dubeau-Pilon and resolved to accept the agenda as presented.

Carried unanimously

151-07-2020 **ADOPTION OF THE MINUTES – REGULAR MEETING OF JUNE 2, 2020**

WHEREAS copy of the minutes from the regular meeting held on June 2, 2020, were sent to Council by email;

Motioned by Lois Smith and resolved to accept the minutes as prepared and circulated.

Carried unanimously

152-07-2020 **ADOPTION OF THE MINUTES – SPECIAL MEETING OF JUNE 18, 2020**

WHEREAS copy of the minutes from the special meeting held on June 18, 2020, were sent to Council by email;

Motioned by Jean-Pierre Landry and resolved to accept the minutes as prepared and circulated.

Carried unanimously

QUESTION PERIOD

It is noted that there are no visitors since this council meeting is held in camera and that there were



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no questions sent in from the public.

URBANISM

153-07-2020 **AUTHORIZATION OF INSPECTOR'S MONTHLY REPORT**

Motioned by Stephanie Hebert Shea and resolved to accept the Municipal inspector's monthly report and monthly bill for the month of June 2020.

Carried unanimously

3 PONTIAC STREET

It is noted that an update is given regarding the legal file of 3 pontiac St, there is a court date set for August 20 2020 regarding an order of demolition.

154-07-2020 **PLANNING ADVISORY COMMITTEE**

Whereas an invitation to join the Planning Advisory committee regarding bylaw no 91-11 was posted on June 11 2020;

Whereas according to article 5 of bylaw no 91-11, the planning advisory committee must be composed of 5 members including 4 residents;

Whereas as of July 7 2020, one candidate was received;

THEREFORE,

Motioned by Raymond Pilon and resolved to accept Mrs. Josey Bouchard's candidacy for the Planning Advisory Committee.

It is noted that since only one request was received the invitation will be re posted in order to receive more interest for the next Meeting of August 11, 2020.

Carried unanimously

PLANNING ADVISORY COMMITTEE – INVITATION

It is noted to extend the invitation till August 11, 2020

155-07-2020 **NOTICE OF MOTION AND PRESENTATION OF DRAFT BYLAW NO 102-2020 IS HEREBY**

GIVEN by Tim Ferrigan that at a subsequent meeting of council a bylaw will be adopted regarding a minor derogation bylaw for the provisions of the zoning and subdivision by-laws other than those relating to the use and density of the soil;

It is noted that the draft bylaw no 102-2020 was presented to Council to read and study at this same meeting and is available on the municipal website

Carried unanimously

COVID-19

156-07-2020 **COVID-19 – RA HALL RENTALS**

CONSIDERING the decree of June 24, 2020, which declares that Municipalities can rent recreational halls to a group of 50 people maximum;

Motioned by Lois Smith and resolved that the RA Hall be rented for groups of no more than 50 people for meetings and funerals only, no parties or weddings.

It is noted that the health directives be followed at all times during these types of rentals.

Carried unanimously

157-07-2020 **SNOW REMOVAL CONTRACT FOR 2020-2021 SEASON**

Motioned by Suzanne Dubeau-Pilon and resolved to send the 2020-2021 snow removal contract by invitation to the following entrepreneurs:



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Morin Sable et Gravier
Gilbert Morin
Brian Stanton and Co
Excavation Micheal Derouin
Camionnage Doug Zacharias
Mickey McGuire Construction Ltd
Art Fleming and Sons Enterprises Ltd
Scott Crawford

Carried unanimously

MAYOR'S REPORT

Is it noted that the Mayor provides an update regarding his engagements for the past month.

It is also noted that the next Council meeting is scheduled for August 11, 2020.

FINANCE

158-07-2020 **MONTHLY BILLS**

Motioned by Raymond Pilon and resolved to pay monthly bills as presented on the disbursement sheet of July 7, 2020, in the amount of \$110 695.42.

Adopted

Certificate of availability

Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.

Given in Campbell's Bay, this, 7 day of July 2020,

Sarah Bertrand DGST

159-07-2020 **AUTHORIZATION OF EXPENSE – BAILLIFF – 9 CAMPBELL ST – SENT BY EMAIL**

Motioned by Stephanie Hebert Shea and resolved to authorize the expense of \$411.54 for the services of bailiff for the delivery of a notice to 9 Campbell St regarding bylaw 103-12 - Water usage. The expense is allocated from the budgetary item: legal fees

Carried unanimously

160-07-2020 **AUTHORIZATION OF EXPENSE -MINI FRIDGE FOR OFFICE**

Motioned by Lois Smith and resolved to purchase a new mini-fridge for the office. The expense is allocated from the budgetary item: office supplies

Carried unanimously

WATER – SEWAGE – TRANSFER SITE
NEW CHLORINE SUPPLIER

It is noted that the Mayor informs Council that we are still using the temporary chlorine supplier while JLS looks into possibly supplying the Municipality.

161-07-2020 **AUTHORIZATION OF EXPENSE – PROCEED WITH LEGAL FILE –CHLORINE CONTAMINATION**
MAY 19 2020 – SENT BY EMAIL

WHEREAS the Municipality has not received any response to letters sent on May 20 and June 1, 2020 from the supplier, distributor or manufacturer of chlorine regarding the event of May 19, 2020;

THEREFORE

Motioned by Jean-Pierre Landry and resolved that the Municipality mandate DHC Avocats to proceed with the legal file.

Carried unanimously

162-07-2020 **COMPOSTING - REGIONAL PLAN**



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Whereas in accordance with the Quebec Government's strategic plan regarding organic matter and the obligation that the Municipality must take regarding the collection and disposal of organic waste;

Motioned by Jean-Pierre Landry and resolved that the MRC Pontiac be informed that this Council intends to delegate power and responsibility to the MRC Pontiac for the implementation of a regional program regarding the management of organic waste on the territory of the Pontiac.

Carried unanimously

163-07-2020 **AUTHORIZATION OF EXPENSE - TEMPORARY AND EMERGENCY REPAIRS - PUMPING STATION**

Motioned by Jean-Pierre Landry and resolved to authorize the emergency repairs for the installation of a manual float system for the pumping station. The expense is allocated from the budgetary item: Sewer system maintenance.

It is noted that the replacement of the control panel be looked into and possibly added to the new gas tax program.

Carried unanimously

164-07-2020 **PARKS, RA HALL AND RINK**
AUTHORIZATION OF EXPENSE – FENCE AT RA HALL

Motioned by Jean-Pierre Landry and resolved to authorize the expense of 2 gallons of stain for the painting of the RA Hall fence. **It is noted that** the summer student will paint the fence. The expense is allocated from the budgetary item: RA Hall maintenance.

Carried unanimously

165-07-2020 **AUTHORIZATION OF EXPENSE – SPLASHPAD – PROTECTIVE NETTING**

Motioned by Tim Ferrigan and resolved to authorize the expense of \$4500 plus taxes for the supply of protective netting for the ballfield. The expense is allocated from the borrowing bylaw 102-19.

Carried unanimously

166-07-2020 **AUTHORIZATION OF EXPENSE – POLES FOR PROTECTIVE**

Motioned by Suzanne Dubeau-Pilon and resolved to accept the quote received from Blue Heron and to authorize the expense of \$5600 plus taxes for the supply and installation of 5 poles for the protective netting. The expense is allocated from the borrowing bylaw 102-19.

Carried unanimously

MISCELLANEOUS
RÉSEAU BIBLIO

It is noted that the Director General will post a public notice asking residents to return books, if any, to the municipal office. And that the invoice sent by Réseau Biblio for non-returned books be paid in August.

167-07-2020 **EMPLOYEES**
SUMMER JOB PROGRAM

Motioned by Jean-Pierre Landry and resolved that an interview be conducted for the one application received for the summer job program and to proceed with the hiring process should the candidate be retained.

Carried unanimously

SECURITY



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168-07-2020 **CHIEFS MONTHLY REPORT – JUNE 2020**

WHEREAS the Fire Chief prepared his monthly report for the month of June 2020 and it is presented by the Mayor;

Motioned by Suzanne Dubeau-Pilon and resolved to accept the Fire Chief's monthly report as presented.

Adopted

169-07-2020 **QUOTE RECEIVED FROM BATTLESIELD FOR BATTERY CHARGING FOR AERIAL LADDER TRUCK**

Motioned by Jean-Pierre Landry and resolved to accept the quote No 20-2608 from Batteshield for the installation of an auto ejector and battery for the aerial ladder truck as recommended by the Fire Committee. The expense is authorized from the budgetary item: Fire vehicle maintenance

Carried unanimously

170-07-2020 **FD TRAINING FOR 2020**

WHEREAS the minimum number of firefighters required to proceed with the aerial ladder training course is 8;

WHEREAS the minimum amount cannot be met;

WHEREAS the pumper training is prerequisite for the aerial ladder training;

Motioned by Tim Ferrigan and resolved to cancel all Firefighter training for the year 2020 as recommended by the Fire committee.

Carried unanimously

171-07-2020 **AUTHORIZATION OF EXPENSE – FD HONORARY MEMBERS**

Motioned by Lois Smith and resolved to authorize the expense for the purchase of honorary gifts for the 2020 honorary members. The expense is allocated from the budgetary item: FF recognition.

It is noted that the honors will be given to each firefighter by both mayors as recommended by the Fire committee since the Firemen's ball was not held this year due to Covid-19.

Carried unanimously

172-07-2020 **RESUMPTION OF FIRST RESPONDER CALLS**

Motioned by Raymond Pilon and resolved that the Campbell's Bay Litchfield Fire First Responders resume level 2 medical calls.

It is noted that all confirmed or presumed Covid-19 cases will be handled by the ambulance.

Carried unanimously

173-07-2020 **FIRST RESPONDER VEHICLE**

WHEREAS the First Responder vehicle needs to be replaced as it will not pass another yearly road safety inspection;

WHEREAS the Fire Committee recommends that the municipalities of Campbell's Bay and Litchfield jointly purchase a new 4x4 SUV to replace the current First Responder vehicle;

Motioned by Suzanne Dubeau-Pilon and resolved that a used vehicle be purchased instead of a new one.

Carried unanimously

CORRESPONDANCE

It is noted that the correspondence is read to Council

174-07-2020 **CLOSING**



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Motioned by Jean-Pierre Landry and resolved to adjourn the meeting at 8:46 PM.

Adopted

Maurice Beauregard
Mayor

Sarah Bertrand
DGST

