



MUNICIPALITY OF CAMPBELL'S BAY
MARCH 3rd, 2020

	<p>Minutes of a regular meeting of the council held on March 3, 2020, at the municipal office, 59 Leslie Street, Campbell's Bay, Quebec J0X 1K0 at 7:15 PM.</p> <p><u>PRESENTS ARE:</u></p> <p>Mayor Maurice Beauregard Councillor Tim Ferrigan Councillor Suzanne Dubeau Pilon Councillor Raymond Pilon Councillor Jean-Pierre Landry Councillor Stephanie Hebert Shea</p> <p>Councillor Lois Smith motivated her absence.</p> <p>Director General, Sarah Bertrand is also present.</p> <p><u>OPENING OF THE MEETING</u></p> <p>The above-named person's present forming quorum, the meeting is opened at 7:15 PM by the Mayor, Maurice Beauregard.</p>
050-03-2020	<p><u>ADOPTION OF THE AGENDA</u></p> <p>Motioned by Jean-Pierre Landry and resolved to accept the agenda as presented.</p> <p>Adopted</p>
051-03-2020	<p><u>ADOPTION OF THE MINUTES</u></p> <p>WHEREAS copy of the minutes from the regular meeting held on March 3, 2020, were sent to council by email;</p> <p>Motioned by Jean-Pierre Landry and resolved to accept the minutes as prepared and circulated.</p> <p>Adopted</p>
	<p><u>QUESTION PERIOD</u></p> <p>It is noted that there are no visitors</p>
	<p><u>URBANISM</u></p>
052-03-2020	<p><u>AUTHORIZATION OF INSPECTOR'S MONTHLY REPORT</u></p> <p>Motioned by Suzanne Dubeau Pilon and resolved to accept the Municipal inspector's monthly report and monthly bill for the month of February 2020.</p> <p>Adopted</p>



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	<p><u>MAYOR'S REPORT</u></p> <p>It is noted that the Mayor, Maurice Beauregard deposits his monthly Mayor's report on various MRC subjects.</p> <p>Adopted</p>
	<p><u>FINANCE</u></p>
053-03-2020	<p><u>MONTHLY BILLS</u></p> <p>Motioned by Tim Ferrigan and resolved to pay monthly bills as presented on the disbursement sheet of March 3, 2020, in the amount of \$84,896.87.</p> <p>Adopted</p> <p><u>Certificate of availability</u></p> <p>Sarah Bertrand, Director general of the Municipality of Campbell's Bay, certifies that there are funds available for the above-approved expenses.</p> <p>Given in Campbell's Bay, this, 3rd day of March 2020,</p> <p>Sarah Bertrand DGST</p>
054-03-2020	<p><u>OMH – BUDGET 2020</u></p> <p>Motioned by Suzanne Dubeau Pilon and resolved to accept the 2020 Budget for the OMH as presented.</p> <p>Adopted</p>
055-03-2020	<p><u>AUTHORIZATION OF PURCHASE- RENEWAL OF ADMQ, FQM AND FCM</u></p> <p>Motioned by Tim Ferrigan and resolved to authorize the renewal of the annual membership fees for the ADMQ, FQM and FCM. The expense is allocated from the budgetary item: Association fees.</p> <p>Adopted</p>
056-03-2020	<p><u>DEPOSIT OF 2019 CONTRACTS</u></p> <p>Motioned by Stephanie Hebert Shea and resolved to accept the 2019 municipal contracts report as deposited by the Mayor and in accordance with article 961.4 (2) of the Municipal Code of Quebec.</p> <p>Adopted</p>
057-03-2020	<p><u>AGRISPIRIT FUND</u></p>



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	<p>Motioned by Tim Ferrigan and resolved to submit an application for the Agri Spirit Fund regarding the purchase of a new First Responder vehicle. It is also resolved to have Miss Chazelas prepare the application.</p> <p>Adopted</p>
058-03-2020	<p><u>TRANSFERT DE TITRE DE PROPRIÉTÉ – LOTS 3 545 104 ET 3 545 147</u></p> <p>Attendu que la municipalité de Campbell's Bay est adjudicataire des lots 3 545 104 et 3 545 147 lors de la vente pour défaut de paiement de taxes de la MRC Pontiac tenue le 10 mai 2018 ;</p> <p>Attendu que la propriété n'a pas fait l'objet d'un retrait par le propriétaire dans l'année suivant la vente ;</p> <p>Attendu qu'en vertu de l'article 1044 du Code municipal du Québec, la municipalité a obtenu de la MRC Pontiac un acte de vente définitive ;</p> <p>Attendu que le transfert de titre de propriété doit être complété ;</p> <p>Par conséquent, Proposé par Jean Pierre Landry et résolue d'autoriser le transfert du titre de propriété des lots 3 545 104 et le lot 3 545 147 au nom de la municipalité de Campbell's Bay par Me Jean-Pierre Pigeon. Il est également résolu d'autoriser la Directrice générale Sarah Bertrand et le Maire, M. Beauregard, à signer tous les documents relatifs au transfert desdits lots.</p> <p>Adopted</p>
	<p><u>WATER – SEWAGE – TRANSFER SITE</u></p>
059-03-2020	<p><u>AUTHORIZATION OF PURCHASE – PH METER</u></p> <p>Motioned by Jean-Pierre Landry and resolved to purchase PH meter. The amount of \$1200 plus taxes is allocated from the budgetary item: Water softener maintenance.</p> <p>Adopted</p>
060-03-2020	<p><u>AUTHORIZATION OF PURCHASE – NEW TRASH PUMP</u></p> <p>Motioned by Raymond Pilon and resolved to purchase a new trash pump. The amount of \$3200 plus taxes is allocated from the budgetary item: Sewer system maintenance.</p> <p>Adopted</p>
	<p><u>LIBRARY</u></p>
061-03-2020	<p><u>RÉSEAU BIBLIO – FINAL BILL</u></p> <p>Motioned by Jean-Pierre Landry and resolved to pay the Réseau Biblio dues of \$452.16 + taxes from January 1, 2020, to February 19, 2020. The expense is allocated from the budgetary item: parks and ballfield maintenance.</p>



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	<p>It is noted that Jean-Pierre Landry will send a letter on behalf of the Municipality regarding the other items billed. It will be explained that the Municipality will only pay the dues owed from January to February 19, 2020, and not other expenses pertaining to lost books, lost binoculars and museum passes since all mentioned items were sent back accordingly to the information received from the librarian.</p> <p>Adopted</p>
	<p><u>MISCELLANEOUS</u></p>
062-03-2020	<p><u>REQUEST FOR CREDIT FOR MUNICIPAL SERVICES – FLOOD VICTIMS</u></p> <p>Motioned by Raymond Pilon and resolved to not issue a credit for services for flood victims regarding the 2019 flood since such credit does not comply with municipal policies in place.</p> <p>Adopted</p>
	<p><u>INFO – NEW HORIZON PROGRAM</u></p> <p>It is noted that the Director General informs council that a subsidy for \$9 739 for the installation of a automatic door opener at the Ra Hall has submitted by Ms. Chazelas in June 2019.</p>
	<p><u>SECURITY</u></p>
063-03-2020	<p><u>FIRE ASSISTANT CHIEF MONTHLY REPORT – FEBRUARY 2020</u></p> <p>Motioned by Jean-Pierre Landry and resolved to accept the Assistant Fire Chief's monthly report for February 2020 as prepared by Assistant Chief Gerry Graveline.</p> <p>Adopted</p>
	<p><u>INFO – SOP</u></p> <p>It is noted that the Director General informs Council regarding the legal requirement that Fire Departments have Standard Operating Procedures (SOP) in place. According to the Ministry of Public Security, it is not mandatory but Council could decide to create SOP's for safety reasons. The decision remains with them.</p>
	<p><u>INFO—UPDATE OF MOBILE RADIOS</u></p> <p>It is noted that finally, all 7 mobile radios required upgrade. However Excel Radio exchanged 2 previous models for 2 new ones. Therefore the final radio purchase remained at 5.</p>
	<p><u>INFO – SOFTWARE FOR FSS</u></p> <p>It is noted that the Director General informs council regarding the purchase of a new fire safety service management software, ICO solutions that will be used for inspections, DSI report and fire calls among many other tasks within a fire safety service.</p>
	<p><u>CORRESPONDANCE</u></p>



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	<p>Correspondence is read to Council.</p> <p>Adopted</p>
064-03-2020	<p><u>MUNICIPALITY OF LITCHFIELD – ADMINISTRATION FEE FOR SERVICES</u></p> <p>WHEREAS the Municipality of Campbell's Bay added a 15% administration fee regarding potable water and wastewater services offered to residents of the Municipality of Litchfield for the taxation year 2020:</p> <p>WHEREAS the Municipality of Litchfield refuses to pay said administration fee;</p> <p>WHEREAS the Municipality of Litchfield, resolution # 058-02-2020, request that such administration fee be reduced to 3%;</p> <p>Motioned by Suzanne Dubeau Pilon and resolved that the Municipality of Campbell's Bay maintain the administration service charge at 15% for the following reasons:</p> <p>THAT a 15% administration fee on services is a reasonable and obviously commonly used rate for services provided within the MRC Pontiac (mutual aid in fire is 20%);</p> <p>THAT the 15% admin fee based on total services provided to Litchfield residents represents 2% of the total administration budget of Campbell's Bay;</p> <p>THAT Campbell's Bay Council believe the administration fee is fair for both Litchfield and Campbell's Bay residents therefore request that the service bill sent be paid as prepared.</p> <p>Adopted</p>
065-03-2020	<p><u>CLOSING</u></p> <p>Motioned by Tim Ferrigan and resolved to adjourn the meeting at 9:50 PM.</p> <p>Adopted</p> <p>Maurice Beaugard Mayor</p> <p>Sarah Bertrand DGST</p>