



MUNICIPALITY OF CAMPBELL'S BAY JOB OFFER NO 13-2018

PUBLIC WORKS FOREMAN

Under the authority of the Director General of the municipality and with her close collaboration, the public works foreman plans, coordinates and supervises the maintenance of roads, maintenance of the waterworks, street lighting, signage and street marking, parks and green spaces, municipal buildings and the repair, replacement and purchase of municipal tools and equipment. The successful candidate will oversee a team of four employees and advise the Director General and the municipal Council on matters that fall within his or her area of expertise.

MAIN TASKS AND RESPONSIBILITIES:

- Plan, organize, direct and control the execution of daily work and tasks and the work of employees;
- Establish the needs and priorities of public works;
- Ensure the layout of the equipment and the equipment necessary to carry out the planned work;
- Ensure, in collaboration with the municipal water management operator, repairs, general and specialized maintenance and monitoring of all waterworks, sewer systems and fire hydrants;
- Ensure, in collaboration with the municipal water management operator, the monitoring of new connections and connections to the water and sewer systems;
- Execute tasks arising from Council decisions or requests from the Director General;
- Provide leadership that encourages the participation, commitment and motivation of the employees for whom they are responsible;
- Ensure prevention and compliance with occupational health and safety standards;
- Ensure the implementation and follow-up of any maintenance program for which he or she is responsible
- Participate in the establishment of standards, methods and procedures of work of his/her department;
- Perform any other related work that may be relevant to this job.

QUALIFICATIONS AND REQUIREMENTS

- Demonstrate leadership, judgment and accountability;
- Ability to analyze and synthesize;
- Ability to handle stress in an emergency;
- Ease of adaptation to changes;
- Have a valid class 5 driver's license;
- Available to respond to an emergency related to his or her functions in less than an hour;
- Bilingual, French and English, spoken and written;
- Be able to work outdoors in all weather conditions;
- Team spirit;
- Knowledge and respect of the health and safety rules in use
- Operate backhoe and other similar equipment
- First aid at the workplace (CNESST) would be an asset;
- Training in water treatment recognized in section 44 of the Regulation respecting the quality of drinking water (RQEP) would be an asset;
- Training in wastewater treatment recognized in Section 10 of the Municipal Wastewater Systems Regulation (ROMAEU) would be an asset;
- Workplace Hazardous Materials Information System (WHMIS) training would be an asset.
- Training in confined spaces would be an asset

WORKING CONDITIONS

Full-time and permanent position, 40 hours per week. The work schedule may vary depending on the season and emergency situations (evening, night and weekend).

Salary is based on qualifications, experience and internal rules. The Municipality offers a full range of benefits.

Please send your CV by email to: dg@campbellsbay.ca

Please indicate in the subject: **JOB OFFER NO 13-2018**

Must be received no later than **4:00 P.M. FRIDAY, JANUARY 11, 2019**

Thank you for applying but only the retained candidates will be contacted.